

## REGION III FALL CRC MOTIONS

Last Revised: 11/29/2021

### Motions - 2021 Fall CRC

#### Hampton Roads Chapter – Motion 5A (11/4/2021):

That the ASHRAE BOD Society Transformation Ad Hoc streamline considerations only involve Council empowerment and process improvement within the current Society structure. The current structure, including the Board of Directors composition, represents the diverse nature of society membership and working bodies within the Society. (Complete)

**Answer:** The Society Executive Committee took an action item to present the Streamlining Presentation (presented during the fall CRCs), to the spring CRC regions which has been scheduled and are shown below. All are welcomed to attend.

Select a Presentation and click on the link to register

Date	Time	Registration Link	Webinar ID
Mon, Nov 22, 2021	1:00 pm – 2:00 pm EST	<a href="https://attendee.gotowebinar.com/rt/5359565450485747216">https://attendee.gotowebinar.com/rt/5359565450485747216</a>	235-854-275
Mon, Nov 22, 2021	5:00 pm – 6:00 pm EST	<a href="https://attendee.gotowebinar.com/rt/5359565450485747216">https://attendee.gotowebinar.com/rt/5359565450485747216</a>	703-070-227
Mon, Nov 29, 2021	1:00 pm – 2:00 pm EST	<a href="https://attendee.gotowebinar.com/rt/5359565450485747216">https://attendee.gotowebinar.com/rt/5359565450485747216</a>	710-344-379
Wed, Dec 1, 2021	3:00 pm – 4:00 pm EST	<a href="https://attendee.gotowebinar.com/rt/5359565450485747216">https://attendee.gotowebinar.com/rt/5359565450485747216</a>	988-853-251

#### Central Pennsylvania Chapter – Motion 5B (11/4/2021):

That the ASHRAE BOD Society Transformation Ad Hoc take no action on restructuring – beyond discussion and collection of comments until all CRCs including Spring CRCs have been presented the most recent “Ideas for Streamlining our Society” PowerPoint at the business meeting, developed by Sarah Maston and have had opportunity to submit comments. (Complete)

**Answer:** The Society Executive Committee took an action item to present the Streamlining Presentation (presented during the fall CRCs), to the spring CRC regions which has been scheduled and is shown in the table above after the Hampton Roads Chapter motion. All are welcomed to attend.

#### Hampton Roads Chapter – Motion 5C (11/4/2021):

That the ASHRAE BOD not combine existing regions into super regions without a majority vote of the membership within the region being considered for inclusion into the proposed super region. (Complete)

**Answer:** The Society Executive Committee took an action item to present the Streamlining Presentation (presented during the fall CRCs), to the spring CRC regions which has been scheduled and is shown in the table above after the Hampton Roads Chapter motion. All are welcomed to attend.

#### Roanoke Chapter – Motion 12 (11/4/2021):

That ASHRAE Staff will inform and facilitate legal guidance and/or counsel for chapters in instances of three or more chapters reporting to Society similar threats of legal action. The Society shall furnish internal, uniform guidance and/or procedures to ensure expedited assistance to Chapters in future instances. (Complete)

**Answer: (Defeated)** Whenever a Chapter receives a threat of legal action the Chapter deems credible, it should contact the DRC. The DRC and other relevant Regional and Chapter officers already can contact Staff for guidance, which sometimes includes suggesting legal support. Because each country, state/province, and locality may have different laws and regulations, a single point of guidance for all possible legal threats isn't possible. Each situation is treated on a case-by-case basis. Society's financial support depends on the specific circumstances of each instance.

An action item was assigned to the Region Operations (Manual Subcommittee), to recommend verbiage in the Manual for Chapter Operations.

#### National Capital Chapter – Motion 26 (11/4/2021):

That Members Council modifies the requirement for the formation of a new chapter as stated in Section 11.1 of the Manual for Chapter Operations (MCO) so that communities of ASHRAE members looking to charter a new chapter must first form an ASHRAE Section and operate as an ASHRAE Section in good standing for a minimum of two years prior to being chartered as a Chapter by the ASHRAE Board of Directors, effective July 1, 2022. (Passed; Complete)



**Motions - 2019 Fall CRC**

**Hampton Roads Chapter – Motion 17 (02/04/2020) / Postponed Motion 18 (11/14/2019):**

That Section 7.6 of the Society Bylaws be revised as shown below: (Complete)

Section 7.6 Nominating Committee. This standing committee of the Society shall select candidates for elected officers and members of the Board of Directors. It shall consist of at least twenty-two members, each of whom shall hold the grade of Member or higher in the Society. Each shall have been a full Member in good standing in the Society for a period of at least five years at the time of selection. Committee membership shall be comprised of the chair, the vice chair, one member and one alternate from each region of the Society selected by the Chapters Regional Committee of each respective region, and at least eight members and eight alternates selected by the Board of Directors.

~~The immediate Past President or the most recent Past President willing to serve shall serve as Vice Chair of the committee and then advance to Chair when replaced as Vice Chair.~~

~~The Vice Chair of the committee shall be nominated by the members of the Nominating Committee and elected by the Board of Directors. The nominee will have served at least three years on the committee and have demonstrated their performance and a determination to provide leadership for the nominations of the best leadership for consideration by the Society Membership. They will then advance to Chair of the committee when replaced as Vice Chair. The Vice Chair shall become Chair upon completion of their term as Vice Chair.~~

The Nominating Committee shall serve during the Society year for which it is elected. Members and alternates shall be selected as follows: Regional electees by the Chapters Regional Committees at their regularly-called meetings; Board of Directors selectees by the Board at a regular meeting.

There shall not be more than three members and three alternates from any one region, except for the Chair and Vice Chair. No member of the Board of Directors shall be eligible to serve on the Nominating Committee.

**Answer: (Defeated)** The Nominating Committee improved their process by interviewing candidates and vetting them. The subcommittee recommended explaining the nominating process to chapters via slide presentation so they can understand the closed door session.

**Pittsburgh Chapter – Motion 24 (11/14/2019):**

That a regional email address be provided for the CRC General Chair. (Complete)

**Answer: (Defeated)** The email alias address is already available for the CRC General Chair of each region. Examples of the format and assignment are shown below.

REG03	CC	r03CC@ashrae.net	Stephanie	Mages
REG03	CRC Chair	r03CRCChair@ashrae.net	Brian	Derby
REG03	DRC	r03drc@ashrae.net	Dunstan	Macauley

**Pittsburgh Chapter – Motion 25 (11/14/2019):**

That Staff investigates a method where by a CRC General Chair may reach the membership of their region while maintaining the privacy and security of Society membership information. (Complete)

**Answer:** The CRC General Chair position is a regional position and they have access to the region’s membership database.

**Motions - 2018 Fall CRC**

**National Capital Chapter – Motion 8 (11/8/2018):**

That any donations credited or allocated to a chapter shall not be reallocated to a Society Level Donation without first notifying the chapter’s RP Chair and Regional Vice Chair. (Passed; Complete)



Motions - 2017 Fall CRC

Hampton Roads – Amended Motion 6B (11/4/2017):

That Rule of the Board 2.101.005.5 be revised to add the underlined language as shown below: (Passed; Complete)

2.101.005.5 (92-07-02-21C/95-06-29-47/96-06-23-07)

2.101.005 Restrictions 2.101.005.5

- A. Proposed major organizational changes shall be submitted as information and in writing to the Society's Board of Directors at least sixty (60) days before any action is taken. Major organizational changes shall be defined as dissolving or adding a standing committee or council or adding or eliminating a council or board position. Organizational changes may also be defined as "major" by a two-thirds affirmative vote of the Board members voting. Motions designated as "Major Organizational shall be distributed to the Membership sixty (60) days before any action is taken. Notice shall be by email, notice in the ASHRAE Journal, and notice on the ASHRAE Website. A link shall be provided for comments by the Membership to comment to the Board of Director representatives prior to voting.
- B. Any motion presented to the Board of Directors to make any major organizational changes shall be presented to the Board at one Board session and not voted on until ~~the next a~~ Board session after the Member Comment Window has closed on the comments distributed to the Board of Directors ~~or a later Board session.~~

Hampton Roads Chapter – 2017 CRC Motion 12:

That Section 7.6 of the Society Bylaws be revised as shown below: (Complete)

**Section 7.6 Nominating Committee.** This standing committee of the Society shall select candidates for elected officers and members of the Board of Directors. It shall consist of at least twenty-two members, each of whom shall hold the grade of Member or higher in the Society. Each shall have been a full Member in good standing in the Society for a period of at least five years at the time of selection.

Committee membership shall be comprised of the chair, the vice chair, one member and one alternate from each region of the Society selected by the Chapters Regional Committee of each respective region, and at least eight members and eight alternates selected by the Board of Directors.

~~The immediate Past President or the most recent Past President willing to serve shall serve as Vice Chair of the committee and then advance to Chair when replaced as Vice Chair.~~

The Vice Chair of the committee shall be nominated by the members of the Nominating Committee and elected by the Board of Directors. The nominee will have served at least three years on the committee and have demonstrated their performance and a determination to provide leadership for the nominations of the best leadership for consideration by the Society Membership. He will then advance to Chair of the committee when replaced as Vice Chair.

The Nominating Committee shall serve during the Society year for which it is elected. Members and alternates shall be selected as follows: Regional electees by the Chapters Regional Committees at their regularly-called meetings; Board of Directors selectees by the Board at a regular meeting.

There shall not be more than three members and three alternates from any one region, except for the Chair and Vice Chair. No member of the Board of Directors shall be eligible to serve on the Nominating Committee.

**Status:** This motion was referred to the Planning Subcommittee Nominating Ad Hoc Committee and later referred to the Nominating Presidential Ad Hoc Committee for comments. This motion is postponed.

**Status:** The above motion (2017 CRC Motion 12), will be combined with Region XII (Gold Coast Chapter) 2017 CRC Motion 25 which reads: "That Members Council revise Section 7.6 of the Society Bylaws as noted below:" A recommendation will be made to Members Council during the 2019 Fall or 2020 Winter meeting.

**Answer: (Defeated)** The Nominating Committee improved their process by interviewing candidates and vetting them. It is recommended that the nominating process be explained to chapters via a slide presentation so they can understand the closed door session.



Motions - 2016 Fall CRC

National Capital Chapter – Motion 4b (10/14/2016):

That ASHRAE develop and maintain a Women in ASHRAE (WiA) subcommittee to the Society Membership Promotion Committee focused on both the promotion and retention of women in ASHRAE related industries. (Referred to MP; Complete)

**Answer: (Defeated)** The committee has already assigned the mission and vision reported in the Women in ASHRAE final ad hoc report to an existing subcommittee and is developing and implementing initiatives to follow the mission and vision as stated.

National Capital Chapter – Motion 5a (10/14/2016):

That ASHRAE develop and maintain a CFD Certification program, with the end goal of ensuring analytical integrity of results to reassure engineers of the benefits of integrating CFD into their design processes. (Complete)

**Answer: (Defeated)** The Certification Committee offers anyone the opportunity to submit a proposal for a new certification program. The form is located on the ASHRAE website. To be positioned to evaluate proposals for new certification programs, the Committee asks that the proposal form be completed and submitted. If chapters utilize the online certification form, the chapter’s proposal is directed to the Certification Committee.

Hampton Roads Chapter – Motion 7b (10/14/2016):

That Society make the ASHRAE Email Distribution Service available for Chapter and Regional use for official communications to their respective members. (Referred to ECC/IT Staff; Complete)

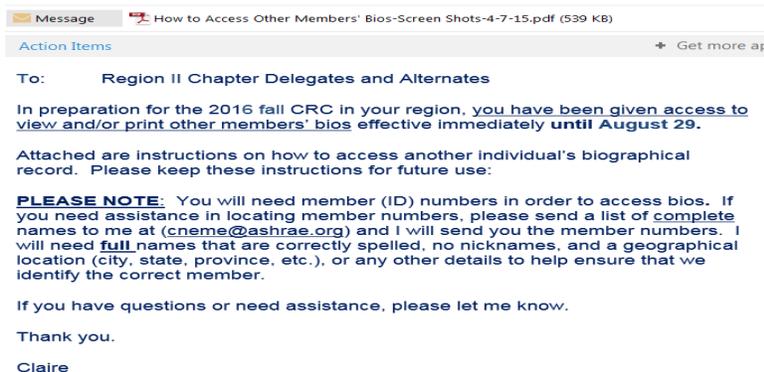
**Answer:** Since each chapter’s needs are different not only in terms of email contacts and email volume, but also technical expertise to use such a solution, it becomes quite complex to begin to estimate both cost and time and resources needed for implementation for all chapters. There is also an additional element of staff infrastructure that would be needed to onboard any chapters that would use the solution. Lastly, to assist chapters (and regions) with their emailing needs, ASHRAE’s electronic collaboration tools subcommittee is working on a document based on survey results intended to provide information to chapters about what tools are currently in use as a basis to decide which tools might be best to consider for their use.

Additionally ECC will provide a document outlining basic email best practices to help chapters and regions improve the delivery rate of all their email communications, including official communications.

Roanoke Chapter – Motion 9 (10/14/2016):

That members identified as Delegates in the CIQ be granted access to Member bios through the Secure Chapter Activity page. (Complete)

**Answer: (Defeated)** Listed below is an example of the typical email that delegates and alternates receive from Society to prepare for CRC. It was noted that if the delegates and alternates are not entered in the CIQ by the chapter then the names cannot be included for access to the member bios.





**Motions - 2015 Fall CRC**

**Johnstown Chapter – 2015 CRC Motion 13:**

That by June 1 of each fiscal year, ASHRAE Society Staff automatically provide each Chapter President with the following reports required for PAOE documentation: (Referred to IT Staff; Complete)

- Chapter Members who submit for a bEQ rating
- Chapter YEA Members who are voting members of an ASHRAE TC
- Chapter Members of who author, co-author or translate and ASHRAE publication which was submitted to the cognizant group for publication

We recommend that this motion be implemented prior to the end of ASHRAE fiscal year 2015-16.

**Answer:** This is something that is currently being addressed in the PAOE program. IT Staff identified 13 PAOE line items in the Chapter Operations, Membership Promotion, Student Activities and Historical categories that is now automated.

**Johnstown Chapter – 2015 CRC Motion 14:**

That the PAOE Subcommittee of Members Council provide a definition and/or description of training activities or other programs that qualify for the PAOE Chapter Operations points as follows:

- People Skills, Leadership Training for Chapter Officers and Future Leaders
- ASHRAE Marketing Training for Chapter Officers and Future Leaders

We recommend that this motion be implemented and included in the 2016-2017 Presidential Newsletter moving forward. (Passed; Complete)

**National Capital Chapter – Postponed Motion 6 (11/5/2015) / Motion 29 (06/28/2016):**

That ASHRAE create and define ~~the~~ responsibilities of ~~the a~~ Sustainability Committee in the Manual for Chapter Operations (MCO). (Passed; Complete)

**Johnstown Chapter – Motion 18 (11/6/2015):**

That the cutoff date for delinquencies be changed from the last day of the fiscal year (June 30) to fifteen (15) days prior to the end of the fiscal year for purposes of measuring the success of the Membership Promotion Campaign for the Chapter. (Complete)

**Answer: (Defeated)** The reports are already available and there is nothing to prevent the chapters from running the reports whenever they need them. Membership Staff was assigned an action item to notify chapters where this information is located.

**Motions - 2014 Fall CRC**

**Johnstown Chapter – Motion 21 (10/2/2014):**

That the Society “Transportation Reimbursement Policy for Chapters” (Appendix 2B), be revised to include the YEA Chapter Chairs (YCC) transportation to their Chapter Regional Conference (CRC). (Complete)

**Answer: (Defeated)** Chapter chairs reimbursed transportation to CRC are grassroots positions and the YEA chair is not a grassroots position. An ad hoc committee on Members Council was assigned an action item to review and address the status of the YEA Committee.

**Pittsburgh Chapter – Motion 22 (10/2/2014):**

That Society creates electronic calendar feeds (RSS and iCal) that Chapter Officers and Chairs can subscribe to will identify the milestones and deadlines for each ASHRAE fiscal year. The calendar feeds provide both notifications of an upcoming deadline (minimum 2 weeks) as well as indicate the milestone date. Examples of such dates include; Full Circle, Volunteer Committee Worksheet, CIQ Completion, etc. The calendar feeds should be implemented beginning fiscal year 2015-2016. (Passed; Complete)



**Richmond Chapter – Motion 14 (01/27/2015):**

That beginning fiscal year 2015-2016, Society take the lead in responding to all audits of the local chapters regarding 501(c)3 qualifications/status from external organizations (IRS, etc.). This would be limited to nonprofit qualifications/status audits only and would not include financial audits. (Passed; Complete)

**Richmond Chapter – Motion 23 (01/27/2015):**

That beginning fiscal year 2015-2016, Society creates a standardized response and procedure that can be incorporated into the MCO that includes a dedicated contact from Society for all the chapters to use when they are being asked to justify their non-profit status. This would be limited to nonprofit qualifications/status audits only, and would not include financial audits. (Passed; Complete)

**Motions - 2013 Fall CRC**

**Richmond Chapter – Motion 25 (10/5/2013):**

That the Student Activities Committee implement the following changes to the requirements to establish and sustain an ASHRAE Student Branch: (Referred to SAC; Complete)

- 1) Reduce the required quantity of student petitioners from 10 to 5.
- 2) Reduce the number of Student Officers from 3 (President, Vice-President & Treasurer) to (Student Branch President/Chapter Liaison & Vice-President/Treasurer)
- 3) Allow school department to sponsor chapter in case a branch advisor or professor is not available for sponsorship.

**Answer: (Defeated)** for the (following reasons: 1) there needs to be a core group of active students to allow for attrition after students graduate; 2) need to have more than two officers to spread out the work so the students do not burn out; 3) there needs to be a faculty champion on campus.

**Philadelphia Chapter – Motion 22.1 (01/29/2013):**

That Society provide the ability for a student member to either renew his student membership or apply for advancement to associate member online. The results are to be reported at the end of ASHRAE Program Year 2012-2013. (Passed; Complete)

**Motions - 2010 Fall CRC**

**National Capital Chapter – Motion 12 (10/24/2010):**

That ASHRAE modify the policy for Technology Awards whereby the design firm, and/or the engineer of record, is recognized for the innovative technological design concept. (Withdrawn; Complete)

**National Capital Chapter – Motion 13 (10/24/2010):**

That ASHRAE modify the policy for Technology Awards where any ASHRAE member, with the written consent of the Engineer of Record and/or the Director of Engineering at the time of the design, may author the application for submission on behalf of the party responsible for the project. (Withdrawn; Complete)

**National Capital Chapter – Motion 14 (10/24/2010):**

That ASHRAE modify the policy for Technology Awards where ASHRAE adopts an electronic application form and submission process to better align with the Society’s sustainability values. (Withdrawn; Complete)

**Philadelphia Chapter – Postponed Motion 34 (10/24/2010) / Motion 15 (01/31/2011):**

That Society investigate available electronic meeting registration and payment systems for Chapters and Regions to utilize at their option. The results are to be reported at the end of ASHRAE Program Year 2011-2012. (Passed; Complete)



**Motions - 2008 Fall CRC**

**Hampton Roads Chapter – Motion 5 (10/25/2008):**

That Society create a certification for HVAC design technicians similar to the Hospital Design Professional. (Complete)

**Answer: (Defeated)** Comments concerning this motion included a cost prohibitive factor and noncompliance with certification requirements. An action item was assigned to staff to forward this information to the ASHRAE Manager of Education and Certification with a note to express continued interest from the chapters for this type of program.

**Philadelphia Chapter – Motion 17 (10/25/2008):**

That the CRC Transportation Reimbursement Policy be revised to include associated tolls as well as mileage (limited to CRC travel policy only). (Complete)

**Answer: (Defeated)** This is a regional issue and the region should decide if they want to cover the expense of tolls.

**Motions - 2007 Fall CRC**

**Johnstown Chapter – Motion 8 (09/21/2007):**

That Society make chapter member biographical information available for review to chapter presidents directly through the Society website for the purpose of making the nominating process at CRC for Society awards easier. (Passed; Complete)

**National Capital Chapter – Motion 3 (09/21/2007):**

That Society reimburse Chapter Technology Transfer Committee Chairs for transportation expenses related to attendance at Chapters Regional Conferences (CRCs). (Passed; Complete)